

I do not have the Canon printer (UM_Printer) installed on my computer.

Affected users: UM Employees

Affected items: Printer

To setup the Canon printer (UM_Printer) manually follow the procedure below.

To setup the printer as the default printer check [our knowledge item on the subject](#).

To setup the printer on your personal device check the [Canon help website](#).

AthenaDesktop

Step 1: In the Start menu search and run the following (in the order as described below)

First - "2 -update UM AD-groupmemberships"

Second - "1 ? Restore UM Drive Mappings"

The printer "UM_Printer" should be added within a minute.

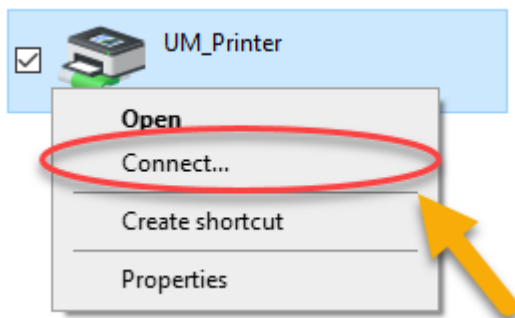
non-AthenaDesktop

Step 1: Click "Start"

Step 2: Type "[\\um-vm0112](#)"

Step 3: Right-click "UM_Printer" and choose "Connect"

The printer will start to connect. A progress screen will appear after seconds. Installation takes about a minute.



How to install drivers manually:

VDI has the drivers installed and you can print with Canon there.

The new Canon queue is called "UM_printer on um-vm0112".

If you have an AthenaDesktop laptop, you can do the following:

Step 1: Connect to VPN if you are not connected to the cabled network of the UM

Step 2: Press start and open de AthenaDesktop folder

Step 3: Press "2 -update UM AD-groupmemberships"

Step 4: Wait for a moment to complete

Step 5: Press "1-Restore UM Drive Mappings"

Step 6: Wait for a moment (this may take several minutes)

Step 7: Open Control Panel - > Devices and Printers

Step 8: Verify you have UM_Printer on um-vm0112

Step 9: Optionally, you can set the printer on default if there are Canon printers installed on your location

If you have a UM computer (not AthenaDesktop)

The printer should be auto-installed when you log in to your computer while connected to a fixed network connection on campus

To manually install the printer follow the procedure below (or watch the video attached to this item)

Step 1: Go to [\\um-vm0112](https://um-vm0112)

Step 2: Right-click the UM_Printer printer

Step 3: Click "Connect"

Step 4: The printer will be installed and visible in Devices and Printers

If you want to install on your personal device

Step 1: Go to <https://ummycampusprint.zendesk.com/hc/en-gb/categories/360002618799-Install-printer-drivers-and-Campus-Print-app> to select the driver for your device.

Step 2: Download the driver

Step 3: Install the driver by following the instructions